



Two Factor Authentication limit for E-Way Bill and E-Invoice reduced from 100 Cr. to 20 Cr. from 01 Nov 2023.

It is mandatory from 01.11.2023 for those taxpayers whose turnover (AATO) is greater than Rs.20 crores. (AATO means Aggregate Annual Turn Over)

In addition to their username and password, users will also need to provide a one-time password (OTP) to log in to the portal. This security measure aims to strengthen authentication procedures and protect sensitive taxpayer data.

Steps for 2-Factor authentication registration

- Log in to the e-waybill System using your credentials
- Go to the Main Menu and Open '2 Factor Authentication' Tab.
- Once registered, the system will prompt users to enter the OTP along with their username and password during login.



Once registered for 2-Factor Authentication, the same applies to both the e-way bill and e-Invoice systems.

It is to be noted that Sub-users can be added within a GSTIN based on their registered mobile numbers in the e-way Bill or e-Invoice System.

Steps for creating sub-users for the same GSTIN

- Click "Create Sub-user" under the "User Management" option on the left side of the dashboard.
- An OTP will be sent to the registered email ID/mobile number. Enter it and click "Validate"
- Enter the details on the "User Creation" screen and click "Submit"

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